

Forward Plan

February - May 2017

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 January 2017



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development; Districts Liaison
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; policy co-ordination; fire & rescue; Trading Standards; equalities; localities; community cohesion; voluntary and community sector
<i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat	Adult Social Care; Champion for Mental Health
<i>Cabinet Member for Children & Family Services</i> Councillor Melinda Tilley	Statutory Lead Member for Children's Services
<i>Cabinet Member for Education</i> Councillor Steve Harrod	Education
<i>Cabinet Member for Environment</i> Councillor David Nimmo Smith	Highways & transport; minerals strategy; strategic waste & waste management; environment management
<i>Cabinet Member for Finance</i> Councillor Lawrie Stratford	Finance
<i>Cabinet Member for Local Government, Business, ICT & Customer Services</i> Councillor Nick Carter	Local Government; Customer Services; Communications; ICT; support to SME's
<i>Cabinet Member for Property, Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale	Property; Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
<i>Cabinet Member for Public Health</i> Councillor Hilary Hibbert-Biles	Public Health

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers - January 2017

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Legal Officer & Monitoring Officer

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2016/088

Response to the NHS Consultation on the Oxfordshire Transformation Programme

Oxfordshire Clinical Commissioning Group (OCCG) is leading a consultation with the public and stakeholders about changes to health services proposed in the Oxfordshire Transformation Plan. This is the first of two planned phases of consultation. The County Council is a key stakeholder of the NHS and the proposals will have an impact on council services. Cabinet will consider evidence from services on the impacts and agree its formal response to the consultation proposals.

Decision Maker and Target Date: **Cabinet, 21 February 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Claire Phillips, Senior Policy Officer Tel: 07785 453260

Ref: 2016/155

Delegated Powers - April 2017

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny to call in.

Decision Maker and Target Date: **Cabinet, 25 April 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Legal Officer & Monitoring Officer
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2016/131

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Business Management & Monitoring Report for Quarter 2 - January 2017

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 24 January 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Finance Officer (Assurance)
Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
Ref: 2016/087

Staffing Report - Quarter 3 - 2016

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 21 February 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Human Resources Officer

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2016/103

Final OFRS Community Risk Management Plan 2017-22

To seek approval of the Final OFRS Community Risk Management Plan 2017-22.

Decision Maker and Target Date: **Cabinet, 14 March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Three months public, staff, representative bodies consultation via OCC e-consult October-December 2016

Report By: Chief Fire Officer

Contact: Richard Smith, Review Manager Tel: (01865) 855216

Ref: 2016/114

Business Management & Monitoring Report for Quarter 3 - April 2017

To note a seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 25 April 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Finance Officer (Assurance)

Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250

Ref: 2016/130

Staffing Report - Quarter 4 - 2016

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 23 May 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2016/147

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Housing Related Support Pooled Budget Agreement

To seek agreement in principle to contribute to a pooled budget for housing related support between the County Council, the District and City Councils and CCG.

Decision Maker and Target Date: **Cabinet, 24 January 2017**
Reason for amendment (if any) Decision due date for Cabinet changed from 22/11/2016 to 24/01/2017. Reason: Further work required.
Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: Yes - Category 3 - commercial sensitive information - Annex
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Natalia Lachkou, Commissioning Manager Tel: 07881 500344

Ref: 2016/084

Carers' Strategy and Carers' Personal Budgets

To consider the outcome of the public consultation on the carers' strategy and carers' personal budgets and the recommended way forward.

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Services

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2016/089

Daytime Support Review

To seek approval of the proposed option for Daytime Support model.

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Public Consultation from 17 October to 12 December.

Report By: Deputy Director - Joint Commissioning

Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2016/104

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

A Strategy for Unaccompanied Asylum Seeking Children

To note and seek approval of the strategy.

Decision Maker and Target Date: **Cabinet Member for Children & Family Services, 23 January 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Children & Family Services changed from 15/12/2016 to 23/01/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Delia Mann, Area Social Care Manager Tel: 07824 498791

Ref: 2016/116

Progress Report on Looked After Children and those Leaving Care

To note the report.

Decision Maker and Target Date: **Cabinet, 23 May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323097

Ref: 2016/148

CABINET MEMBER: EDUCATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Expansion of Launton CE Primary School

Whether to approve the expansion of Launton CE Primary School to 1 form entry from September 2017.

Decision Maker and Target Date: **Cabinet Member for Education, 24 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation followed by publication of a statutory notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2016/109

Expansion of West Witney Primary School

Whether to approve the expansion of West Witney Primary School to 2 form entry from September 2017.

Decision Maker and Target Date: **Cabinet Member for Education, 24 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation followed by publication of a statutory notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2016/110

Financial and Resource Contribution Towards the Swann School Project in Oxford

To seek approval to:

- (a) make a contribution of up to £2m towards the construction of the Swann Free School; and
- (b) sell the freehold of the Harlow Centre, Marston to the Department for Education for a nominal £1.00.

Decision Maker and Target Date:

Cabinet, 21 February 2017

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Roy Leach, Strategic Lead Education Sufficiency & Access Education & Learning Tel: (01865) 816458

Ref: 2016/154

Proposed Expansion of Chesterton CE (VA) Primary School

Whether to approve the expansion of Chesterton CE (VA) Primary School from September 2018 onwards.

Decision Maker and Target Date:

Cabinet Member for Education, 14 March 2017

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation followed by publication of a Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2016/115

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Oxfordshire Minerals & Waste Local Plan - Core Strategy

To seek approval of:

1. Proposed modifications to the Core Strategy for public consultation;
2. Revised Minerals & Waste Development Scheme;
3. Local Aggregate Assessment 2016

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any) Decision due date for Cabinet changed from 20/12/2016 to 24/01/2017. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Acting Director for Environment & Economy

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2016/070

Steventon Bridge Replacement for Network Rail Electrification Programme - Request for the Authority to use its Compulsory Purchase Powers to facilitate these necessary works

To seek approval of the request for authority to use compulsory purchase powers for the acquisition of land.

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any) Decision due date for Cabinet changed from 22/11/2016 to 24/01/2017. Reason: Further work required.

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: Key Stakeholders

Report By: Acting Director for Environment & Economy

Contact: Chris McCarthy, Acting Deputy Director for Environment & Economy - Commercial Tel: (01865) 815845 Ref: 2016/099

Oxfordshire Minerals & Waste Annual Monitoring Report 2016

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2015, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Acting Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2016/061

New Design Guidance for Walking and Cycling

To seek approval of the updated Design Guidance for cycling and walking in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Oxford Pedestrians Association and Oxfordshire Cycle Network

Report By: Acting Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Llewelyn Morgan, Service Manager for Localities, Policy & Programmes Tel: 07881 268208 Ref: 2016/149

NON-KEY DECISIONS

Proposed Toucan Crossing - A361 Southam Road, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/119

Proposed 30mph Speed Limit - Kingston Business Park, Kingston Bagpuize

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/120

Proposed Amendments to Traffic Calming - Hanney Road, Steventon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/122

Review of Waiting Restriction Proposals - Great Western Park, Didcot

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/124

Minor Speed Limit Changes - B4017 Abingdon Road, Drayton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/126

Proposed Amendment to Loading Bay Restrictions - The Plain Roundabout (East Side), Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 January 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/11/2016 to 12/01/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/111

Proposed Traffic Calming Amendments, Waiting Restrictions and Zebra Crossing - Bankside, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/118

Proposed Amendments to Parking - Worcester Place, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/096

Proposed Waiting Restrictions - Grove Road, Sonning Common

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/125

Proposed Waiting Restrictions - Wood Farm, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/123

Revised Arrangements for Visitor Parking Permits - Abingdon and Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/01/2017 to 02/03/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2015/080

Proposed Speed Limit Amendment - A361 Southam Road, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/133

Proposed Pedestrian Crossings, Weight Limit and 20mph Speed Limit - Littleworth Road, Benson

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/134

Proposed Extension to Double Yellow Lines - Rock Road, Carterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/135

Proposed Amendments to Waiting Restrictions, Cycle Tracks, Bus Gate and 20mph Speed Limit - Access to Headington Scheme

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/138

Proposed Junction Treatment - Broad Street/Parks Road

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/139

Proposed Double Yellow Lines - Outside Jacobs Inn, Wolvercote

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/140

Proposed ULEV Charging Point Bays - Various CPZ Areas

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/141

Proposed Puffin Crossing and Double Yellow Lines - London Road, Wheatley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 24/11/2016 to 02/03/2017. Reason: Deferred from meeting on 24/11/2016.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/105

Proposed Waiting Restrictions - Cattlemarket and Waterloo Drive Areas, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/146

Proposed Puffin Crossing - A4074 Berinsfield

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2 March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/150

Proposed Waiting Restrictions - Westlands Drive, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 2
March 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/152

Proposed Double Yellow Lines - Wenman Road, Thame

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/143

Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/136

Proposed Shared Use Cycle Path - B481 Sonning Common

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/142

Revised Speed Limit and Traffic Calming - Grove Road, Harwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/137

Proposed Waiting Restrictions - Various Roads, Bicester

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/094

Proposed Waiting Restrictions - Cromwell Way and Water Eaton Lane, Gosford & Water Eaton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Deputy Director for Environment & Economy - Commercial

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/153

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Service & Resource Planning Report - 2017/18 - January 2017

To provide background and context to the service and resource planning process for 2017/18.

Decision Maker and Target Date: **Cabinet, 24 January 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2016/086

2016/17 Financial Monitoring & Business Strategy Delivery Report - December 2016

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 February 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2016/102

Transition Fund - February 2017

To seek approval of the panel recommendations for grant funding pump priming to support open access children's services.

Decision Maker and Target Date:

Cabinet, 21 February 2017

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Ref: 2016/151

2016/17 Financial Monitoring & Business Strategy Delivery Report - February 2017

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date:

Cabinet, 25 April 2017

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Ref: 2016/129

CABINET MEMBER: LOCAL GOVERNMENT, BUSINESS, ICT & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: PROPERTY, CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: PUBLIC HEALTH

KEY DECISIONS

Adult Weight Management Services

To seek to approve the incurring of expenditure for the commissioning of Adult Weight Management Services and to delegate to the Director of Public Health, following consultation with the Cabinet Member for Public Health the authority to determine tenders and contracts in order to secure provision of services.

Decision Maker and Target Date: **Cabinet Member for Public Health, 11 January 2017**

Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Donna Husband, Head of Commissioning Tel: 07827 979240

Ref: 2016/145

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2017 items included for ease of reference.

Cabinet - 24 January 2017

- **Delegated Powers - January 2017** 2016/088
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- **Business Management & Monitoring Report for Quarter 2 - January 2017** 2016/087
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- **Housing Related Support Pooled Budget Agreement** 2016/084
Natalia Lachkou, Commissioning Manager Tel: 07881 500344
- **Carers' Strategy and Carers' Personal Budgets** 2016/089
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Daytime Support Review** 2016/104
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Oxfordshire Minerals & Waste Local Plan - Core Strategy** 2016/070
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Steventon Bridge Replacement for Network Rail Electrification Programme - Request for the Authority to use its Compulsory Purchase Powers to facilitate these necessary works** 2016/099
Chris McCarthy, Acting Deputy Director for Environment & Economy - Commercial Tel: (01865) 815845
- **Service & Resource Planning Report - 2017/18 - January 2017** 2016/086
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

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Cabinet - 21 February 2017

- **Response to the NHS Consultation on the Oxfordshire Transformation Programme** 2016/155
Claire Phillips, Senior Policy Officer Tel: 07785 453260
- **Staffing Report - Quarter 3 - 2016** 2016/103
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Financial and Resource Contribution Towards the Swann School Project in Oxford** 2016/154
Roy Leach, Strategic Lead Education Sufficiency & Access Education & Learning Tel: (01865) 816458
- **2016/17 Financial Monitoring & Business Strategy Delivery Report - December 2016** 2016/102
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- **Transition Fund - February 2017** 2016/151
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Cabinet - 14 March 2017

- **Final OFRS Community Risk Management Plan 2017-22** 2016/114
Richard Smith, Review Manager Tel: (01865) 855216

Cabinet - 25 April 2017

- **Delegated Powers - April 2017** 2016/131
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- **Business Management & Monitoring Report for Quarter 3 - April 2017** 2016/130
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- **2016/17 Financial Monitoring & Business Strategy Delivery Report - February 2017** 2016/129
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Cabinet - 23 May 2017

- **Staffing Report - Quarter 4 - 2016** 2016/147
Sue Corrigan, County HR Manager Tel: (01865) 810280
- **Progress Report on Looked After Children and those Leaving Care** 2016/148
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323097

Cabinet Member for Children & Family Services - 23 January 2017

- **A Strategy for Unaccompanied Asylum Seeking Children** 2016/116
Delia Mann, Area Social Care Manager Tel: 07824 498791

Cabinet Member for Education - 24 January 2017

- **Expansion of Launton CE Primary School** 2016/109
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Expansion of West Witney Primary School** 2016/110
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Education - 14 March 2017

- **Proposed Expansion of Chesterton CE (VA) Primary School** 2016/115
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 12 January 2017

- **Proposed Toucan Crossing - A361 Southam Road, Banbury** 2016/119
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed 30mph Speed Limit - Kingston Business Park, Kingston Bagpuize** 2016/120
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

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- **Proposed Amendments to Traffic Calming - Hanney Road, Steventon** 2016/122
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Review of Waiting Restriction Proposals - Great Western Park, Didcot** 2016/124
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Minor Speed Limit Changes - B4017 Abingdon Road, Drayton** 2016/126
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Amendment to Loading Bay Restrictions - The Plain Roundabout (East Side), Oxford** 2016/111
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Environment - 2 March 2017

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2016** 2016/061
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **New Design Guidance for Walking and Cycling** 2016/149
Llewelyn Morgan, Service Manager for Localities, Policy & Programmes Tel: 07881 268208
- **Proposed Traffic Calming Amendments, Waiting Restrictions and Zebra Crossing - Bankside, Banbury** 2016/118
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Amendments to Parking - Worcester Place, Oxford** 2016/096
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions - Grove Road, Sonning Common** 2016/125
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions - Wood Farm, Oxford** 2016/123
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

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- **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley** 2015/080
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Speed Limit Amendment - A361 Southam Road, Banbury** 2016/133
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Pedestrian Crossings, Weight Limit and 20mph Speed Limit - Littleworth Road, Benson** 2016/134
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Extension to Double Yellow Lines - Rock Road, Carterton** 2016/135
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Amendments to Waiting Restrictions, Cycle Tracks, Bus Gate and 20mph Speed Limit - Access to Headington Scheme** 2016/138
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Junction Treatment - Broad Street/Parks Road** 2016/139
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Double Yellow Lines - Outside Jacobs Inn, Wolvercote** 2016/140
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed ULEV Charging Point Bays - Various CPZ Areas** 2016/141
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Puffin Crossing and Double Yellow Lines - London Road, Wheatley** 2016/105
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions - Cattlemarket and Waterloo Drive Areas, Banbury** 2016/146
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Puffin Crossing - A4074 Berinsfield** 2016/150
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

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- **Proposed Waiting Restrictions - Westlands Drive, Oxford** 2016/152
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Environment - 18 May 2017

- **Proposed Double Yellow Lines - Wenman Road, Thame** 2016/143
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton** 2016/136
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Shared Use Cycle Path - B481 Sonning Common** 2016/142
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Revised Speed Limit and Traffic Calming - Grove Road, Harwell** 2016/137
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions - Various Roads, Bicester** 2016/094
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- **Proposed Waiting Restrictions - Cromwell Way and Water Eaton Lane, Gosford & Water Eaton** 2017/153
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Public Health - 11 January 2017

- **Adult Weight Management Services** 2016/145
Donna Husband, Head of Commissioning Tel: 07827 979240



Forward Plan February – May 2017

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Education on 21 February 2017 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet Member for Education on 21 February 2017 because it is essential to get rates out to providers for the start of the financial year so they can plan ahead.

Cabinet Member for Education, 21 February 2017

Formal Approval of Early Years Funding Formula 2017-18

The final funding formula for Early Years for 2017-2018 needs to be formally approved by the Local Authority. All providers and Schools Forum have been consulted in development of the funding formula for 2017-18, but the decision on the final formula is made by the local authority, after considering Schools Forum views.

Decision maker and Target Date: ***Cabinet Member for Education, 21 February 2017***

Key Decision: Yes – Affects more than one division

Exempt Information: None

Consultations: Schools Forum

Report by: Director for Children's Services

Contact: Sarah Fogden, Finance Business Partner Tel: 07557 082613

Ref: 2017/018

Nick Graham
Chief Legal Officer & Monitoring Officer

13 February 2017